



Ysgol Gyfun

PENYRHEOL
Comprehensive School

Charges and Remissions Policy

Governor Subcommittee Responsible: Vision and Leadership

BELONG
PARCHU

THRIVE
DYHEU

ASPIRE
FFYNNU

RESPECT
PERTHYN

CHARGES AND REMISSIONS

Policy Statement

The school's policy with regard to charging pupils, and the remission of these charges, for activities organised or arranged by the school, is set out below. (The word 'remission' means a decision not to make a charge in particular cases).

The policy has been drawn up in accordance with Sections 449 – 462 of The Education Act 1996. Generally schools may not charge parents for:

- Education provided wholly or mainly during school hours.
- Activities which are part of the National Curriculum, a prescribed examination syllabus or Religious Education.

1. Music Tuition: Instrumental

Whether taught on a small group or individual basis, the school will charge an amount (set at £50 per term from September 2016, to be reviewed annually) for instrumental tuition. This will cover at least 10 30-minute lessons per term. Pupils in receipt of free school meals will not be charged for instrumental lessons and other cases of hardship will be considered on an individual basis. Pupils receiving music lessons are encouraged to play regularly in the school orchestra. The charging of fees will be kept under review and may alter in the future.

2. Practical Subjects

Although schools are prepared to provide materials and ingredients for creative and practical subjects such as Art and Technology, we are allowed to charge parents for the cost of these materials or ingredients (or require them to supply them) if parents have indicated, in advance, that they wish to own the finished product.

3. Public Examinations

The cost of entering a pupil for public examinations will be met by the school. Parents will be charged where the examination is not one prescribed by the school, or where the school has not prepared the candidate for entry. Charges will also be made in the case of certain non-compulsory examinations where the school has prepared the candidates for entry e.g. First Aid, Life-Saving Awards etc.

The school will pay for a pupil to re-sit an examination in cases where the school judges it to be in the best interests of the pupil. If the school does not consider a re-sit to be justified, but a parent / pupil insists on it, the cost will be borne by the parent.

Where a pupil misses, without a valid medical reason, a public examination for which he/she has been entered, the parent will be charged the cost of the



examination. Parents will also be charged where failure to complete course requirements for GCSE examination leads to no result being awarded.

Parents will be charged when they request a re-mark of a public examination result. However, if the school feels that such a request is justified for an individual pupil or group of pupils, the school will then bear the cost of the re-mark. The charges for re-marks are reimbursed if the pupils' grades improve.

4. Out of School Activities – Optional Extras

A special part of school life concerns its extra-curricular activities, involvement in which is voluntary. These activities provide 'extras' for pupils, usually but not always out of school hours e.g. theatre visits, rugby tours, ski trips, foreign exchange visits etc. Pupils will be charged the full cost of these, unless they are subsidised from school funds. For expensive trips, parents will be given as much notice as possible and will be allowed to pay in instalments. Fund-raising activities may take place to help reduce the cost for all parents.

5. Incidental Transport

Where a pupil travels from home to an activity arranged by the school e.g. work experience, parents will be expected to meet the cost of public transport for journeys of three miles or less.

6. Board and Lodging

A charge will be levied for accommodation and food costs for any activity which involves an overnight stay, subject to the following remission arrangement:-

Remission of such charges, in full or in part, may be made in the case of pupils in receipt of free school meals. This remission will apply to board and lodging fees for any agreed residential course or camp.

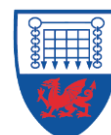
7. Remission – General

Notwithstanding the remission arrangements specified above, the school will give consideration, on individual grounds, to any cases of hardship which may arise from charges which may be made by the school. Parents/Carers should contact the school and cases will be considered on an individual basis.

8. Voluntary Contributions

The school may ask parents/carers for a voluntary contribution for:

1. an educational activity that takes place during school hours
2. transport to/from an educational activity
3. other school equipment and funds, with the agreement of the Headteacher



Contributions are genuinely voluntary and parents/carers who cannot contribute will not be discriminated against. However, activities can be cancelled if there are not enough voluntary contributions to cover the cost of an educational activity.



